

**The Edward Byrne Memorial  
Justice Assistance Grant (JAG)  
Program**

**March 2009**



## Byrne Grant Overview

- The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to **state (60%)** and **local (40%)** jurisdictions.
- JAG funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures.

## Purpose Areas

- Law Enforcement Programs
- Prosecution and Court Programs
- Prevention and Education Programs
- Corrections and Community Corrections Programs
- Drug Treatment and Enforcement Programs
- Planning, Evaluation, and Technology Improvement Programs
- Crime Victim and Witness Programs (no Compensation)

## Formula Grant

- The Bureau of Justice Statistics (BJS) calculates for each state a minimum allocation based on:
  - The state's share of the national population
  - The state's share of the country's Part 1 violent crime statistics
- Note: Beginning in 2009 local governments must have submitted to the FBI at least three years of Uniform Crime Report (UCR) data during the most recent ten year period.
  - This could result in agencies that were eligible in prior years for JAG formula funding being ineligible this year due to lack of UCR compliance reporting.

## How to Apply

- Review solicitation  
<http://www.ojp.usdoj.gov/BJA/recoveryJAG/JAGrecoveryLocal.pdf>
- Register with Grants Management System
- Register with CCR
- Obtain a DUNS Number
- Review your departments eligibility for local or state jurisdictions
- Include all attachment requirements
- Reporting Requirements

## Grants Management System (GMS)

- Applications must be submitted through OJP's online GMS.
- To access go to <https://grants.ojp.usdoj.gov>
- Each application requires a separate GMS registration
- Registration includes:
  - Obtaining a Data Universal Numbering System (DUNS) number
  - Registering with the Central Contractor Registration (CCR)
  - Registering with GMS
- Applicants must register with GMS by May 18, 2009

## CCR

- OJP requires that all applicants maintain current registrations in the Central Contractor Registration (CCR). [www.ccr.gov](http://www.ccr.gov)
- The CCR database is the repository for standard information about federal financial assistance applicants
- Applicants must update or renew their CCR registration once per year to maintain an active status.

## DUNS

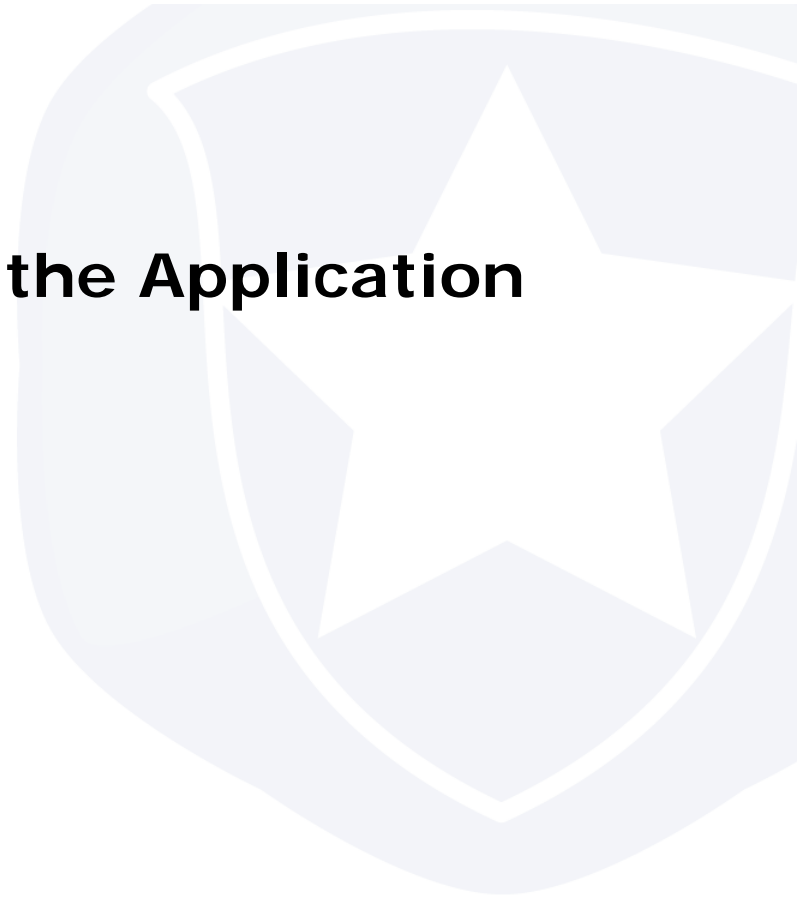
- Duns Universal Numbering System: Since 2003, the Federal Government has required all applicants and recipients of Federal funding to obtain a DUNS number.
- The Duns Universal Numbering System allows the government to track where federal money is being distributed and how its being utilized.
- It can take 24 – 48 hours to get a DUNS number. If you need one call 866-705-5711 or apply online at <http://fedgov.dnb.com/webform>

## Eligibility

- If your department is looking for funding from this grant, you have 2 opportunities: through your Local government or through the State.
- To see if you qualify for Local funding review the list of eligible units of local government.  
<http://www.ojp.usdoj.gov/BJA/recoveryJAG/recoveryallocations.html>
- If your local government is not on this list, then you need to contact your State Administering Agency for funding opportunities. Please note: every State handles this grant differently!  
<http://www.ojp.usdoj.gov/saa/index.htm>

## **Attachment Requirements for the Application**

- Program Narrative
- Budget and Budget Narrative
- Review Narrative
- Abstract



## Program Narrative

- Project objectives linked to meaningful and measurable outcomes consistent with goals of Recovery Act, and the likelihood of achieving such outcomes.
  - Organization capabilities and competencies, include a description of how organization will track all drawdowns and grant expenditures separately from other federal funding.
  - Activities that can be started and completed quickly, that maximizes job creation and economic benefits.
  - Timeline or project plan identifying when the goals and objectives will be completed.
  - Performance measures established by the organization to assess if grant objectives are met.
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## Budget and Budget Narrative

- Applicants must submit a budget and budget narrative outlining how JAG funds, including administrative funds if applicable, will be used to support and implement the program.
- A sample budget form may be found at [www.ojp.usdoj.gov/funding/forms/budget\\_detail.pdf](http://www.ojp.usdoj.gov/funding/forms/budget_detail.pdf)

## Review Narrative

- Include the date that the JAG application was made available for review by the applicant's governing body. This governing body notification must occur no less than 30 days before submission to BJA.
- Include a statement that the application was made public and an opportunity to comment was provided to citizens and neighborhood or community organizations.
- If the applicant is part of a disparate jurisdiction, include the Memorandum of Understanding (MOU), which has been executed and signed by each jurisdiction's Authorized Representative, outlining each jurisdiction's allocation and indicating which jurisdiction is serving as the applicant/fiscal agent for the joint funds.

## Abstract

- Applicants must provide an abstract which includes:
  - the applicant's name
  - title of the project
  - the goals of the project
  - a description of the strategies to be used
  - major deliverables, and coordination plans
- The abstract must not exceed one-half page, or 400-500 words.

## Reporting

- All funds from a Recovery Act grant be tracked, accounted for, and reported on separately from all other funds.
- Recipients must also be prepared to track and report on the specific outcomes and benefits attributable to use of Recovery Act funds.
- Review additional reporting requirements:  
<http://www.ojp.usdoj.gov/recovery/solicitationrequirements.htm>

## Prohibited Uses

- Jag funds may not be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety.
- Vehicles (excluding police cruisers)
- Vessels (excluding police boats)
- Aircraft (excluding police helicopters)
- Luxury Items
- Real Estate
- Construction Projects (other than penal or correctional institutions)



## Grant Assistance

- PoliceGrantsHelp
  - Sarah Wilson Grants Manager 888-765-4231
  - E-mail [expert@policegrantshelp.com](mailto:expert@policegrantshelp.com)
  - More Information:  
<http://www.policegrantshelp.com>
- BJA Questions
  - E-mail [JAGRecovery@usdoj.gov](mailto:JAGRecovery@usdoj.gov)
  - More Information:  
<http://www.ojp.usdoj.gov/BJA/recoveryJAG/recoveryjag.html>